
No.: 685/QD-BKH

Hanoi, 28 June 2004

DECISION BY MINISTER OF PLANNING AND INVESTMENT

On the establishment of Sustainable Development Office

(Agenda 21 Office)

MINISTER OF PLANNING AND INVESTMENT

- Pursuant to Decree No. 61/ 2003/ ND-CP dated 6 June 2003 issued by the Government stipulating functions, tasks, mandates, and organizational structure of the Ministry of Planning and Investment;
- Pursuant to Official Letter No. 3143/VPCP-QHQT dated 1 August 2000 by the Office of Government on the formulation of Vietnam Agenda 21 on sustainable development;
- Pursuant to Decision No. 367/QD-TTg dated 16 May 2002 by the Prime Minister on assigning the Ministry of Planning and Investment to chair the implementation of Project “Support to Formulation and Implementation of the Vietnam Agenda 21” (VIE/01/021);
- Considering the requests by Director of the Department of Cadre Organization and Director of Department of Science, Education, Natural Resources and Environment.

NOW DECIDE

Article 1: Establish “Sustainable Development Office”; Abbreviation: “Vietnam Agenda 21 Office”; Name for international contact: “Vietnam Agenda 21”; , coded VA21, located in Department of Science, Education, Natural Resources and Environment to implement the Vietnam Agenda 21 on Sustainable Development assigned by the Prime Minister.

Article 2: The Office is assigned the following tasks:

- 1/ Formulate and synthesize action programs and 5-year and annual plans to implement the Sustainable Development program in Vietnam;
- 2/ Organize the management and implementation of the Vietnam Agenda 21; Manage all SD-related activities in Vietnam; Coordinate the development of SD programs and projects among ministries/sectors and localities; Promote, monitor and evaluate outputs of SD activities in the whole country.
- 3/ Chair and cooperate with line ministries/ sectors to set up mechanisms and policies, propose solutions to advance the formulation of Vietnam Agenda 21.

4/ Collaborate with line ministries/ sectors, localities and concerned agencies to organize workshops, promote communication and training, and provide technical assistance information for sustainable development.

5/ Be the focal point to coordinate and promote international cooperation programmes/ projects on sustainable development.

6/ Formulate and implement SD projects in accordance with assigned functions and tasks.

7/ Collaborate with national and international institutions to impulse the establishment of the National Council for Sustainable Development.

8/ Fulfill other tasks assigned by the Ministry's leaders.

Article 3: The Chief of VA21 Office (equivalent to General Director) is concurrently taken by a DSENRE leader, there are also a Deputy Chief (equivalent to Deputy Director), a specialized official and a number of DSENRE experts working concurrently for the Office.

The VA21 Office has its own stamp and is allowed to open a bank account. Operational expense of the Office comes from the State Budget and other financial sources.

Article 4: Assign the Chief of VA21 Office, in collaboration with the Department of Personnel Organization to chair the establishment of organizational and operational regulations of the VA21 Office and submit to the Ministry's leaders for approval.

Article 5: General Director of Department of Personnel Organization, General Director of Department of Science, Education, Natural Resources and Environment, Chief of MPI Secretariat and Chief of VA21 Office are responsible to implement this Decision.

Sent to:

- Ministry's leaders.
- As listed in Article 5.
- Other agencies under the Ministry.
- Ministry's Secretariat for filing.

**MINISTER OF PLANNING AND
INVESTMENT**

Vo Hong Phuc